

## **Chapter - II**

### **Powers and Duties of officers**

#### **Sub Registrar**

Registration of Documents

Granting certified copies & Encumbrance Certificates

Registration of Hindu Marriage

Solemnization & Registration of Special Marriage

Granting Extract of Birth & Death

Ex-Officio stamp Vendor

#### **District Registrar**

Registration of Societies

Registration of partnership Firm and Monitoring Chit Activity.